

Dear Patient:

Thank you for choosing Cardiovascular Interventions, P.A. as your health care provider. Welcome to our practice! Please take a moment to review our DVD about the comprehensive services we offer. We look forward to providing you the best cardiac care.

Your appointment is scheduled for: _____ at _____.

Please plan on arriving 30 minutes prior to your appointment time to ensure that all required paperwork is completed. Due to the complexity of your comprehensive office visit, it is reasonable to allow for up to two hours for your appointment time. In order to expedite this process, you will need to bring with you the following:

- All enclosed forms - completed, signed and dated
- Your insurance card (s)
- Photo ID
- Your referral or authorization from your primary care physician (if needed)
- Your medications and a listing of your medications
- Any pertinent medical records (including past hospitalizations, surgeries, recent lab work, specialist reports, medical records, etc).

Medical records MUST be obtained at least 1 day prior to your appointment date: Please note that your office visit will be rescheduled if your records have not arrived to our office by the time of your appointment. You may request your records to be sent to us by completing the enclosed "Authorization to obtain, use and/or disclose health information" form and fax, mail or hand carry it to your PCP, Specialist, Hospital or other medical provider. They will then fax or mail your records to us.

It is imperative that you bring your pertinent medical records sent to us at least 1 day prior to your appointment. Without this information, your chart will not be complete and Dr. P. Jamnadas needs your full chart to provide you with a comprehensive new patient office visit. Please assist us in making this possible.

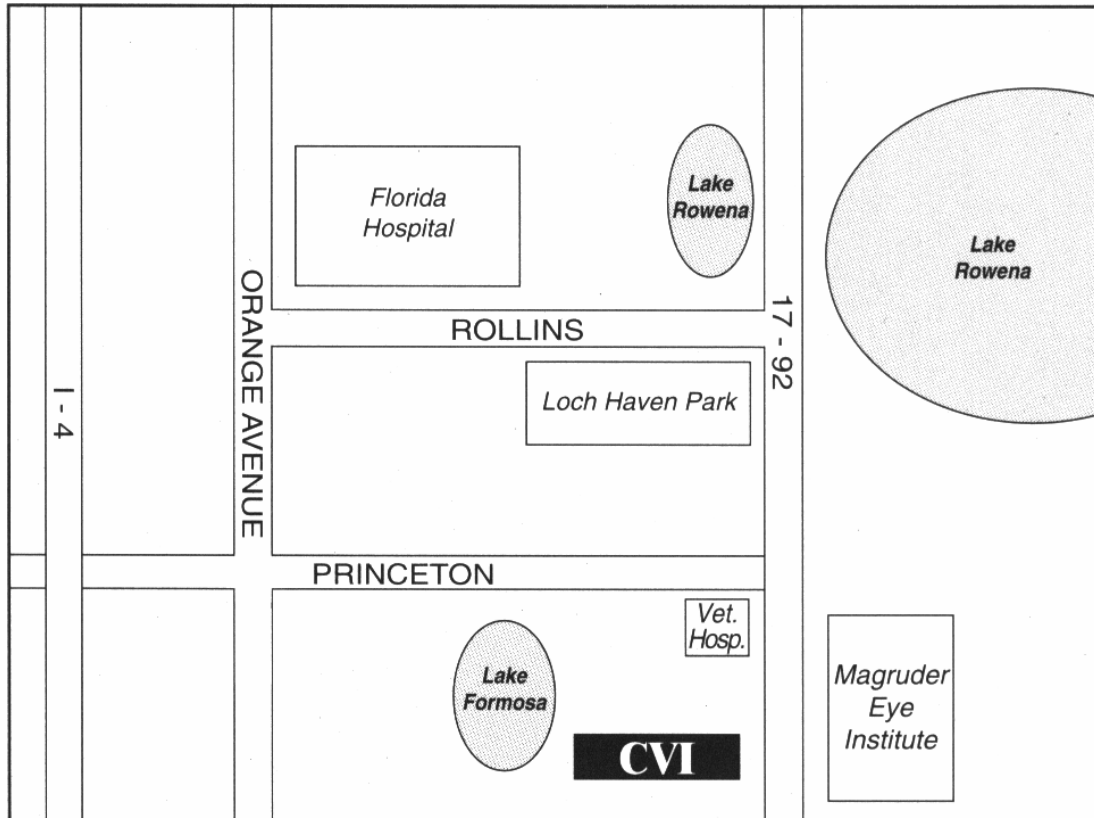
Enclosed is a map to our office and our office policies for your review. If you have any questions, please feel free to contact the office at (407) 894-4880. We look forward to your visit.

Sincerely,

Monica Gonzalez

Monica Gonzalez, CVT
Clinical Coordinator

LOCATION



Cardiovascular Interventions, P.A. Policies

- **Insurance co-pays:** If your insurance policy requires a co-pay, this will be collected at the time of your appointment upon check-in.
- **Insurance referrals and authorizations:** It is your responsibility to know if your insurance policy requires a referral or authorization prior to the office visit or diagnostic test. You should also verify that we are a participating provider for your insurance plan so that you are not subject to "out of network" benefits.
- **Cancellation of appointments:** Cancellations will need to be made 24 hours in advance to avoid a charge. Cancellations may be called in to our answering service after hours if necessary.
- **Prescription refills:** Please do not wait until you run out of medications to call us for refills. Call us at least 2 weeks ahead for prescription refills of medications prescribed by Dr. P. Jamnadas. No requests for prescriptions will be taken during our non-business hours, holidays or weekends from Friday at 5:00pm to Monday at 8:30am.